**UNIVERSITY**bookstore

COURSEPACK SUBMISSION FORM

Coursepack Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Instructor Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone\_\_\_\_\_\_\_\_\_\_\_\_\_

Enrollment\_\_\_\_\_\_\_ Need by\_\_\_\_\_\_\_\_\_\_\_

Instructor Copies\_\_\_\_\_\_\_

FOAP Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Color Options**

Black & White only\_\_\_\_\_ Color only\_\_\_\_\_ BOTH\_\_\_\_\_

**Cover Options**

Front YES/NO Back YES/NO Same for both YES/NO

Color\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Main Paper Stock**

Color\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Pages\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

One or two-sided printing\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Notes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Finishing**

3-hole punch YES/NO

Shrinkwrap YES/NO

Comb bind YES/NO

Spiral bind YES/NO