



Returns & Exchanges

Name: _____

Phone: _____

Address: _____

Order #: _____

Instructions

- 1.) If you'd like to return or exchange any items from your recent web order, please complete the following form.
- 2.) Package the items you are returning or exchanging **with a copy of the invoice and this form**. Please keep your original invoice for your personal records.

Reason for Return Exchange

If you would like an exchange, what would you like to replace your item(s) with?

ITEM #	DESCRIPTION	SIZE	COLOR

- 3.) Send your package to the address below. We recommend UPS as a shipping service.

GVSU Laker Store
The Marketplace
ATTN: Returns and Exchanges
1 Campus Drive
Allendale, MI 49401

